# PRIVACY POLICY

SIA "Lieliska dāvana" (hereinafter referred to as We or Data Controller) hereby informs you about the way of handling your personal data that are received upon your visit on our websites, by completing the registration forms or otherwise maintaining business relationships with us.

#### Data processing purposes

Personal data is processed to achieve the following objectives:

- Provision of information relating to services / goods and company activities;
- Finding out how people use our online services so we can improve them and create new content, products and services;
- Maintaining usual business relationships.

## Legal basis of data processing

Your personal data is processed with reference to one or several bases of legal processing: compliance with legal requirements; execution of a contract with you; our legitimate interests, except where such interests are overridden by your private interests.

## To whom do we transfer your personal data?

We can transfer your personal data to companies that provide services on our request (for data processors) and for the companies of "Lieliska davana" group.

## To which countries your personal data are transferred?

Sometimes we may need to transfer your personal data to other countries. In such cases, we would do everything within our power to ensure the security of the transferred personal data.

#### What do we do to protect your information?

We have implemented intelligent and relevant physical and technical measures to protect your information. However, do not forget that while we are taking appropriate action to protect your information, no website, no online operation, no computer system or wireless connection is completely safe, therefore total security is not possible.

#### For how long we will keep your personal data?

We will keep your personal data as much as it is necessary to achieve the stated objectives. Once our objective has been achieved, your personal data will be deleted, unless the law requires us to store that information or the data may be necessary for pre-trial investigation purposes, but in any case, the storage period will not exceed 10 years. After this period, the data will be deleted in such a way that they cannot be reproduced.

## Your rights

You have the right to <u>access</u> your data and to know how it is processed; request <u>rectification</u> or, taking into account the data processing purposes, to supplement incomplete personal data; in certain cases, you have the right to request the <u>destruction</u> of your data; in certain cases, you have the right to request the <u>destruction</u> of your data; in certain cases, you have the right to request the <u>restriction</u> of your data; in certain cases, you have the right to <u>transfer</u> your data; the right to disagree with the processing of personal data when it is done on the basis of your consent or our legitimate interest. You can also <u>file a complaint</u> with the Public Data Protection Inspectorate if you believe that your rights have been violated.

## Data controller details:

SIA "Lieliska dāvana", legal entity code: 40103414642, address: Bērzaunes iela 7, LV-1039, Rīga; phone +371 6601 8025, e-mail adress: info@lieliskadavana.lv, e-mail address of Data protection officer: dpo@lieliskadavana.lv.